

Commercial Agreements Document Preparation Fee Schedule

1 July 2025 to 30 June 2026

Document Version	1.0, 2025
Date Approved	11 March 2025
Approving Body	Chief Executive Officer
Accountable Officer	Director Commercial
Next Review	June 2026

Schedule 1: Document Preparation Fees

Fees are set under section 28(1) of the *Conservation, Forests and Lands Act 1987*

	2025-26 Rates \$
Administrative Rent	
Annual rental fee.	474.00
New Agreement	
Parks Victoria standard template, no variation.	2,500.00
Agreement with bespoke, special conditions or variations.	3,500.00
Deeds	
Deed of Renewal, no variations	2,000.00
Deed of Variation	3,000.00
Consent to Assignment or Change in Control	3,000.00
Consent to Sub-tenancy	2,000.00
Consent to Mortgage	3,000.00

1. A 50 per cent discount to the above New Agreement fees will be granted to any “full community use” agreement, as assessed in accordance with DEECA's *Leasing policy for Victorian Crown land 2023*
2. All fees listed in the table are exclusive of the Australian Goods and Services Tax (GST).
3. The above amounts are preparation and administrative fees only and do not include other possible fees such as external legal fees, valuation fees and any other additional fees, which will be assessed and charged on a case by case basis.

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